



Bluetooth Wireless Keyboard Instructions



Use the Synapptic full-sized wireless Bluetooth Keyboard to type text and numbers easily on a Synapptic phone or tablet, and to fully operate the menus.

The keyboard can also be used with any other Bluetooth compatible device, such as an iPhone, iPad, Android phone, laptop or PC.

1. Inserting batteries

The battery compartment can be found on the back of the keyboard, on the underside to where the F1 key is located. Slide your fingernail under the catch and pull the small battery cover off. Insert two AAA sized batteries, ensuring the positive end of the batteries point towards where the F1 key is located.

2. Pairing the keyboard

Keyboards purchased at the same time as a Synapptic phone or Synapptic tablet will be paired already so, if this is the case, please ignore this section of the instructions and proceed to section 3 below.

Once pairing is complete, it will not need to be done again.

Ensure the phone, tablet, laptop or PC is switched on before starting this procedure.

- Turn the Synapptic keyboard on by sliding the small switch at the back of the keyboard to the on position. With the keyboard in its normal orientation, find the number 9 key. The power switch is on the underneath of the keyboard at this position. Slide the switch towards the number 1 key. Then, press the Connect button, which is on the right-hand side of the power switch.

A small blue light will start flashing in the top right of the keyboard, about 2 inches from the right-hand edge. If it doesn't, press the Connect button again. The flashing blue light indicates the keyboard is in pairing mode.

If pairing with a Synapptic Phone or Synapptic Tablet:

- On the phone or tablet, select the Settings option from the Main Menu. Then select the Advanced option and Connections option.

- Select the Bluetooth option to show the Android Bluetooth Settings screen. Synaptic Reader will start automatically and speak out all text and buttons, etc. on the screen.
- Find the on/off switch and make sure Bluetooth is switched on. Press the Scan button, normally found in the top right, to scan for available devices nearby.

Select the device called 'Bluetooth Keyboard'. A message will display, detailing a security number to type on the keyboard's number keys. This ensures that it is you who is connecting this keyboard to your phone or tablet!

Type the displayed security number on the keyboard, then press the Enter key. (Note: When typing, nothing will be displayed on the screen). When successfully paired, the keyboard will be listed under the Paired Devices section of the Android Bluetooth Settings screen.

- Press the red cross in the top left of the screen to exit the Android Bluetooth Settings screen and return to Synaptic. The red cross may have to be pressed several times.

If pairing with an iPhone, iPad, Android phone, laptop or PC

- Use the Bluetooth settings option on the device to scan for new unpaired devices.

Select the device called 'Bluetooth Keyboard'. A message may display, detailing a security number to type on the keyboard's number keys. This ensures that it is you who is connecting this keyboard to your phone or tablet!

Type the displayed security number on the keyboard, then press the Enter key. (Note: When typing, nothing will be displayed on the screen). When successfully paired, the keyboard will be listed under the Paired Devices in Bluetooth settings.

3. Using the Keyboard

Simply turn on the keyboard and start typing! The connection to the phone, tablet or other device will be remembered, and will be activated as soon as typing starts.

Turn the keyboard on by sliding the small switch at the back of the keyboard to the on position. With the keyboard in its normal orientation, find the number 9 key. The power switch is on the underneath of the keyboard at this position. Slide the switch towards the number 1 key.

The keyboard has an auto power-off feature. When not used for more than a few minutes, it will automatically power off. Simply press any key to switch the keyboard back on.

If the keyboard is not going to be used for a long period of time, use the power switch on the back of the keyboard to fully turn it off.

The normal way to use the keyboard is to leave it switched on and let the power-off feature switch the keyboard off automatically, when it is not in use.

4. Top Tips for Synapptic phone and tablet users!

- If operating a Synapptic device with the keyboard and the keyguard screen displays, use the up and down arrow keys to highlight the main part of the screen - the voice will speak out 'keyguard, swipe screen to unlock'. Now press the Enter key and the screen will unlock.
- Quickly close a menu or screen by pressing the Escape key on the keyboard. The escape key is located at the top left of the keyboard.
- If the on-screen keyboard is showing, you can use the Tab key on the keyboard to change the behaviour of the arrow keys. The arrow keys can then be used either to navigate within the text being typed, or navigate about the screen.
- If you want to quickly press the OK, Continue, Save, or Send keys, when typing an email, text message or note, etc., just press the Enter key whilst holding down the CTRL key. The Control key is located in the bottom left corner of the keyboard.

For help with using any Synapptic product please email us at help@synapptic.com or telephone us on **0191 909 7 909**